



## LAND USE

# PROPERTIES PROTECTED BY HERITAGE DESIGNATION

LAN.45



## PROCEDURE

*Date Procedure Implemented: August 8, 2001*

1. In recognition that certain buildings or portions thereof, fixtures, lands, or landscape features may have historical importance in regard to the development of our community and society, Council may consider protecting any of these by adopting a bylaw to provide a heritage designation (“protected sites”).
2. Unless initiated by Council such designations shall occur only at the request, or with the concurrence, of the property owner.
3. The applicant must submit an application, in the form provided, to the Director of Community Development in order to initiate the process. The application must include all of the information required by Policy LAN.44 “Properties Protected by Heritage Designation”.
4. The Director of Community Development will review the application and will subsequently forward a recommendation to Council to either forward the application to a Public Hearing or to reject the application. The recommendation, and any subsequent bylaw, may also address a variety of discretionary issues, as provided by article 5 of Policy LAN.44 “Properties Protected by Heritage Designation”.
5. If Council approves an application for heritage designation to move forward to a Public Hearing, the Director of Corporate Administration will prepare the necessary bylaw and the bylaw shall proceed in the same manner prescribed for a zone amending bylaw, including the requirement for public notification and a public hearing.

Upon the approval of Council to move forward to a Public Hearing, the applicant must pay a non-refundable application fee as provided by article 6 (a) of Policy LAN.44 “Properties Protected by Heritage Designation” to cover the cost of public notification and advertising for a public hearing.

6. Upon adoption of the bylaw, the property owner(s) will be advised in writing.



PROPERTIES PROTECTED BY HERITAGE DESIGNATION  
INDEMNIFICATION

NAME OF APPLICANT / AGENT: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX NO: \_\_\_\_\_

NAME OF OWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

POSTAL CODE: \_\_\_\_\_ PHONE: \_\_\_\_\_ FAX NO: \_\_\_\_\_

CIVIC ADDRESS OF PROPERTY UNDER APPLICATION:  
\_\_\_\_\_

LEGAL DESCRIPTION OF PROPERTY UNDER APPLICATION:  
\_\_\_\_\_  
\_\_\_\_\_

The applicant / agent and/or owner hereby covenant(s) and agree(s) with the District of Mission (Mission) to indemnify and save harmless Mission and any of its officers, employees or agents from and against any and all manner of liability, actions, causes of action, prosecutions, claims, fines, demands, damages, losses, costs or expenses for any loss of property value which may be attributable directly or indirectly to the adoption of a Heritage Protection bylaw by Mission for the named property.

\_\_\_\_\_  
APPLICANT/AGENT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
OWNER SIGNATURE (if applicable)

\_\_\_\_\_  
DATE

\_\_\_\_\_  
WITNESS NAME

\_\_\_\_\_  
WITNESS SIGNATURE

\_\_\_\_\_  
WITNESS ADDRESS

\_\_\_\_\_