



Filming Regulation Bylaw  
**5750-2018**

**THE FOLLOWING DOCUMENT HAS BEEN REPRODUCED FOR CONVENIENCE ONLY** and is a consolidation of " Filming Regulation Bylaw 5750-2018" with the following amending bylaws:

<b>Bylaw Number</b>	<b>Date Adopted</b>	<b>Section Amended</b>
5988-2020 (a general fees and charges amending bylaw)	December 7, 2020	Schedule D
6070-2021 (a general fees and charges amending bylaw)	December 20, 2021	Replace Schedule D
6256-2023-5750(1)	March 4, 2024	Schedules A, B, C, & D
6315-2024 (a general fees and charges amending bylaw)	December 16, 2024	Schedule B

Individual copies of any of the above bylaws are available from the Administration Department of the City of Mission. For legal purposes, copies of the original bylaws should be obtained.

## **CITY OF MISSION**

### **FILMING REGULATION BYLAW 5750-2018**

WHEREAS, it is deemed desirable to regulate Film Production activities within the City of Mission to protect the well-being of residents and to regulate businesses as provided for by sections 8(3)(h) and 8(6) of the *Community Charter*;

AND WHEREAS, section 194 of the *Community Charter* provides that Council may impose fees in respect of the use of municipal property and the exercise of authority to regulate;

AND WHEREAS, section 154 of the *Community Charter* authorizes Council to delegate its powers, duties and functions to its officers or employees;

NOW THEREFORE, the Council of the City, in an open meeting assembled enacts as follows:

#### **1.0 TITLE**

1.1 This bylaw may be cited as the " City of Mission Filming Regulation Bylaw 5750-2018" (the "Bylaw").

#### **2.0 INTERPRETATION**

2.1 In this Bylaw, unless the context otherwise requires:

- (a) "Affect the Use of City Property" means Film Production occurring on or near City Property that will impact the use of the City Property by members of the public that are not involved with the Film Production;
- (b) "City" means the Corporation of the City of Mission;
- (c) "City Property" means real or personal property, facilities or equipment owned, held by, leased, or in the possession of the City, including, without limitation, lands, roads, sidewalks, boulevards, parks, squares, buildings and vehicles;
- (d) "Commercial" means an advertisement that is intended for widespread distribution, screening or showing;
- (e) "Film Official" means the Director of Engineering and Public Works, the Corporate Officer, the Deputy Corporate Officer, Director of Forestry, Director of Parks, Recreation and Culture or the Director of Economic Development;
- (f) "Film Permit" means a permit issued under this Bylaw granting permission in writing by the Film Official to an applicant to carry out Film Production activities regulated by this Bylaw;

- (g) "Film Production" means the photographing, filming creation and production of a Commercial or Motion Picture and includes all preparation activities, set up, dismantling, removal or restoration activities in connection with the Film Production;
- (h) "Film Production Guidelines" means the guidelines for Film Production established by the Film Official;
- (i) "Licence of Use" means an agreement entered into between the applicant for Film Production and the City for the use of City Property in Film Production activities and in the form attached as Schedule "C" to this Bylaw; and
- (j) "Motion Picture" means a photoplay, film, television show, movie or other audiovisual work produced by recording photographic images with cameras, or by creating images using animation techniques or visual effects, preserved on a recording medium and capable of being viewed with or without sound, but excludes a photoplay, film, movie or other audiovisual work produced exclusively for personal and private consumption, including on social media.

### **3.0 FILM PERMIT**

- 3.1 Any person proposing to carry out Film Production in the City or to use or Affect the Use of City Property for the purpose of Film Production must apply for and be granted a valid Film Permit issued by the Film Official.
- 3.2 A person who applies for a Film Permit must do so in writing to the Film Official.
- 3.3 A Film Official is delegated the authority to approve and execute the application for a Film Permit and to approve, execute, add special conditions and issue the Film Permit, where the Film Permit application has met the requirements of the Film Production Guidelines.
- 3.4 A person who is issued a Film Permit must comply with the requirements in the Film Production Guidelines.
- 3.5 Where an application for a Film Permit is for Film Production intended to take place on fee simple City Property, a Licence of Use is required in the form attached as Schedule "A" to this Bylaw. For clarity, a Licence of Use is not required where Film Production will occur entirely on City owned roads and where a Temporary Street Use Permit is required as per the District of Mission Traffic Regulation Bylaw 1698-1987".
- 3.6 The Film Official is delegated the authority to issue a Licence of Use for Film Production to be carried out on City Property, provided the Licence of Use fee paid to the City does not exceed fifteen thousand dollars (\$15,000.00).

- 3.7 A person making an Application for a Film Permit for Film Production on City Property or where City staff and resources are required must pay to the City a refundable security deposit of five thousand dollars (\$5,000) per Film Permit.
- 3.8 A person who is issued a Film Permit must comply with the requirements of this Bylaw, or any other bylaw of the City which applies to the Film Production activities and in carrying out the Film Production activities, must comply with all applicable statutes, regulations, rules, codes, and all orders of federal, provincial or municipal authority having jurisdiction.
- 3.9 The City may use the security in 3.7 or any portion of it where, in the opinion of the Film Official, the holder of a Film Permit has contravened a provision of this Bylaw or any term or condition of a Film Permit and use it to pay for any associated legal costs, any outstanding repair required to be made by the City to public property as a result of the actions of the holder of a Film Permit and any outstanding charges to the holder of a Film Permit to cover the costs of City staff or equipment.

#### **4.0 FEES**

- 4.1 A Film Permit applicant must pay to the City, Film Permit fees as established in Schedule "B" attached and forming part of this Bylaw.
- 4.2 Film Permit fees must be submitted to the City at the time an application for a Film Permit is submitted to the City.

#### **5.0 ENFORCEMENT AND PENALTY**

- 5.1 The Film Official may suspend or cancel a Film Permit where the Film Permit holder has failed to comply with the terms and conditions of the Film Permit or provisions of this Bylaw.
- 5.2 A person who contravenes, violates or fails to comply with any provision of this Bylaw, or who suffers or permits any act or thing to be done in contravention or violation of this Bylaw, or who fails to do anything required by this Bylaw, commits an offence and shall be liable upon conviction to a fine of not more than ten thousand dollars (\$10,000.00) and not less than two hundred dollars (\$200.00), the cost of prosecution and any other penalty or order imposed pursuant to the *Community Charter*, S.B.C. 2003, c.26 or the *Offence Act*, R.S.B.C. 1996, c.338. Each day that an offence against the Bylaw continues or exists shall be deemed to be a separate and distinct offence.

#### **6.0 SEVERABILITY**

- 6.1 Any part, section, subsection, clause or subclause of this Bylaw is, for any reason held to be invalid by the court of competent jurisdiction, such decision does not affect the validity of the remaining portions of this Bylaw.

READ A FIRST TIME this 3<sup>rd</sup> day of December, 2018

READ A SECOND TIME this 3<sup>rd</sup> day of December, 2018

READ A THIRD TIME this 3<sup>rd</sup> day of December, 2018

ADOPTED this 17<sup>th</sup> day of December, 2018

(Original signed by Mayor Alexis)  
PAMELA ALEXIS  
MAYOR

(Original signed by Corporate Officer)  
JENNIFER RUSSELL  
DEPUTY CORPORATE OFFICER

**SCHEDULE "A"**  
**LICENCE OF USE**

**THIS AGREEMENT** dated for reference the \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

**BETWEEN:**

"[Enter Name of Film Company]" (hereinafter called the "Licensee")

**AND:**

The City of Mission, a municipal corporation, having offices at 8645 Stave Lake Street,  
Mission, BC, V2V 4L9  
(hereinafter called the "City")

**GIVEN THAT:**

- A. The City is the registered owner of those certain lands and premises situate, lying and being in the City of Mission in the Province of British Columbia, more particularly known and described as:  
"[Enter Legal Description(s) for all filming locations]"  
(the "Land").
- B. The Licensee wishes to use, occupy and pass through an area of the Land as outlined as "Film Production Area" on Schedule A to this agreement for the purposes of filming a motion picture movie (the "Event").
- C. The City has agreed that the Licensee may use and occupy the Land for the purposes and on the terms and conditions herein set forth.

NOW THEREFORE THIS AGREEMENT WITNESSES that in consideration of the premises and covenants contained herein and sum of \$10.00 now paid by the Licensee to the City, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties agree as follows:

1. **Grant of Licence –**

- (a) The City, on the terms and conditions set forth herein, grants to the Licensee the non-exclusive right and licence (the "Licence") to:
  - (i) enter onto and use the Film Production Area for the purposes of filming a motion picture movie for only the Licensee and its permitted assigns and their servants, agents and invitees.
  - (ii) Enter onto the Land for the sole purpose of accessing the Film Production Area for only the Licensee and its permitted assigns and their servants, agents and invitees.
- (b) This Agreement does not grant any interest in the Land to the Licensee.

2. **Term** – This Licence shall commence on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ (the "Commencement Date"), and shall terminate on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ unless terminated on an earlier date by the City or by the Licensee pursuant to section 6 herein.
3. **Licence of Use Fee** – The Licensee shall pay the City \$ \_\_\_\_\_ (\$500 per day per property/film location plus GST) in return for the right to use the Lands under this Licence. The Licence of Use Fee shall be payable at the time of execution of this Licence.
4. **Taxes** – The Licensee must pay all taxes, rates, duties and assessments whatsoever, whether federal, provincial, municipal or otherwise charged upon the Licensee or the Municipality as a result of the Licensee's occupation of or use of the Land. Without in any way restricting the generality of the foregoing, the Licensee must pay to the Municipality G.S.T. on the Licence of Use Fee.
5. **Security** – The Licensee shall provide refundable security "the Security" in the amount of \$ \_\_\_\_\_, as directed by the City.
6. **Termination**
  - (a) The Licence may be cancelled or terminated despite any rule of law or equity to the contrary in accordance with any of the following provisions:
    - (i) if the Licensee defaults in the observance or performance of any of the terms and conditions contained in this Licence and the Licensee fails to cure such default(s) within 30 days after written notice from the City, then the City will be entitled to terminate the Licence without limiting the City's other remedies at law or at equity;
    - (ii) if the default under subsection (i) reasonably requires more time to rectify or cure than 30 days, the Licensee will be deemed to have complied with the rectification or curing of it if the Licensee commences rectifying or curing the default within 30 days after notice from the City and diligently completes same as soon thereafter as is reasonably practical;
    - (iii) the Licensee will be entitled to terminate this Licence for any or no reason at any time;
    - (iv) the City will be entitled to terminate this Licence at its sole discretion, for any or no reason and at any time upon giving 1 month written notice to the Licensee.

All of the Licensee's obligations under this Licence that are outstanding on the date that this Licence is terminated will survive the termination of this Agreement. For certainty, the Licensee's obligations to release and indemnify the City shall survive the termination of this Agreement, but only in respect of events occurring before termination of this Agreement.

7. **Powers** – Subject to the section 8, for the purposes of the Licence herein, the Licensee and its servants, agents and invitees shall have the right to:
  - (a) use the Film Production Area;
  - (b) have access to and from the Film Production Area by the Land at any and all times;
  - (c) bring onto and take through the Land all materials and vehicles that must be transported through the Land to the Film Production Area; and
  - (d) with the exception of clearing, cutting or removing live trees, clear the Land and keep it clear of anything which might in the opinion of the Licensee, acting reasonably, constitute an obstruction to the use of the Land by the Licensee;
  
8. **City and Public Access**
  - (a) The City will at all times have a priority right to use and occupy any portion or all of the Land, without notice, in order to:
    - (i) access other portions of the Land; or
    - (ii) carry out any public service or responsibility that requires use of or access to the Land
  - (b) Public access will be maintained through the Film Production Area, although it is recognized that temporary closures may be required from time to time. Signage noting the Film Production Area and impacts on the public shall be erected at the start of the access road to the film production area.
  
9. **No Other Improvements** – The Licensee will not, without the prior written consent of the City, construct, install, affix, place or store or permit the construction, installation, affixing, placing or storage of any buildings, structures, works, improvements, fencing, material or chattels or anything of any nature or kind including, without limitation, the parking or storage of vehicles on any part of the Land.
  
10. **Use**
  - (a) The Land will be used by the Licensee solely for the purpose to pass and repass over and through the Land, on foot or by vehicle for the purpose of preparing for and carrying out the production of a motion picture movie;
  - (b) The Licensee acknowledges and agrees that, by granting this Agreement, the City is not accepting any responsibility for the Licensee's use of the Land. The Licensee shall use best efforts to cause a minimum of obstruction and inconvenience in the Land.



11. **Site Clean-up** – Upon termination of this Licence:
  - (a) The Licensee must clean up the Land and remove any or all of the Licensee's buildings, structures, or improvements from the Land, unless the City consents otherwise.
  - (b) The Licensee shall arrange for an inspection by the City of the Land prior to the Event starting and within 30 days of the Event being completed to ensure the site has been cleaned up to the satisfaction of the City;
  - (c) Should the site be found not to be cleaned up to the satisfaction of the City, the City shall inform the Licensee in writing of the deficiencies and the Licensee shall have 30 days to remedy the deficiencies; and
  - (d) The City has the right to remedy any deficiencies remaining beyond the 30 days and use any security required under section 4 of this Agreement to recover the cost of remedying the deficiencies, plus a 15% administration fee. In the event that security was not collected by the City, the City reserves the right to charge the Licensee.
  
12. **No Damage to Infrastructure** – The Licensee agrees to not damage, modify or foul any existing infrastructure such as but not limited to culverts, cross-ditches, waterbars, ditches, bridges or signage. Should damage, modification or fouling occur, the Licensee shall have 30 days to remedy the deficiencies. The City has the right to remedy any deficiencies remaining beyond the 30 days and charge the Licensee the cost of remedying the deficiencies plus a 15% administration fee or use any security required under section 4 of this Agreement to recover the City's costs.
  
13. **No Waste or Nuisance** – The Licensee will not commit or allow any wilful or voluntary waste or destruction of the Land, or do anything that may become a nuisance or annoyance to other occupiers of the Land or adjoining lands. The Licensee will not stockpile or burn any materials on the Land.
  
14. **Parking** – The Licensee will not permit parking of the Licensee's vehicles on City roads adjacent to the Land without first having received authorization from the Director of Engineering and Public Works.
  
15. **Compliance with Laws** – The Licensee will at all times during the currency of this Licence use the Land in compliance with all statutes, laws, regulations and orders of any authority having jurisdiction and, without limiting the generality of the foregoing, all federal, provincial, or local government laws or statutes or bylaws relating to environmental matters, including all the rules, regulations, policies, guidelines, criteria or the like made under or pursuant to any such laws.
  
16. **Assignment** – Except as expressly set out herein, the rights granted to the Licensee under this Agreement may not be sublicensed, assigned, or otherwise transferred. The Licensee may assign its interest under this Licence with the prior written consent of the City, such consent not to be unreasonably withheld or delayed.

17. **Risk** – The Licensee accepts the Land on an as-is basis and agrees that it will use the Land at its own risk, and that the City will not be liable in respect of any loss of life, personal injury, damage to property or loss of property suffered by the Licensee, its servants, agents, or invitees arising out of this Agreement or its or their use and occupation of the Land.
18. **Builders Lien Act** – If any claim of lien over the Land is made under the *Builders Lien Act* for work performed on or materials supplied to the Land at the Licensee's request, on the Licensee's behalf, or with the Licensee's permission, the Licensee will immediately take all steps necessary to have the lien discharged, unless the claim of lien is being contested in good faith by the Licensee and the Licensee has taken the steps necessary to ensure that the claim of lien will not subject the License Area or any interest of the City's under this Agreement to sale or forfeiture.
19. **Indemnity** – The Licensee shall release, discharge, indemnify and save harmless the City, its officers, directors, elected officials, employees and agents from and against any and all losses, claims, costs, expenses, damages and liabilities, causes of action, suits and judgments including all costs of defending or denying the same, and all costs of investigation, monitoring, remedial response, removal, restoration or permit acquisition and including all solicitor's fees and disbursements in connection therewith which at any time may be paid or incurred by or claimed against the City, its officers, directors, elected officials, employees, agents and invitees arising, directly or indirectly, out of:
- (a) the uses of the Licensee under this Licence;
  - (b) a breach by the Licensee of any of the covenants contained in this Licence;
  - (c) any wrongful act or neglect of the Licensee on or about the Land;
  - (d) any damage to property related to the Licensee's use and occupancy of the Land;
  - (e) the death of or injury to any person arising out of or in any way connected with, directly or indirectly, the Licensee's use and occupancy of the Land.
- This section does not apply to liabilities, damages, costs, claims, suits or actions arising out of the gross negligence or willful misconduct of the City, its agents, servants, employees or contractors.
20. **Insurance** – The Licensee shall obtain and keep in force throughout the existence of the Licence a policy of comprehensive general liability insurance naming the City as an additional insured and protecting the City and the Licensee (without any rights of cross-claim or subrogation against the City) against claims by any person, including any member of the public using the Lands, for personal injury, death, property loss or damage, and third party liability or public liability claims arising from any accident or occurrence on the Lands or other loss relating to the Licensee's use of the Lands to an amount of not less than Five Million (\$5,000,000.00) Dollars per occurrence (the "Insurance Policy").
- (a) The Insurance Policy shall provide that it is not terminable or alterable without the giving of 30 days' written notice to the City.

- (b) At the time of execution of this Licence, the Licensee shall deliver to the City a copy of the Insurance Policy or an insurance binder or note evidencing that the Licensee has obtained the Insurance Policy on the terms set out herein.
- (c) At any time during the Term of this Licence the City may require the Licensee to provide evidence to it that the Insurance Policy is valid and in full effect.
- (d) The deductible on the policy of insurance must not be more than Five Thousand (\$5,000.00) Dollars.

## 21. **Environmental Matters**

For the purpose of this Part:

- (i) "*Environmental Law*" means all federal, provincial, municipal or local laws, statutes or ordinances relating to environmental matters, including all rules, regulations, policies, guidelines, criteria or the like promulgated under or pursuant to any such laws;
  - (ii) "*Hazardous Substance*" means a contaminant, pollutant, dangerous good, waste, toxic substance, special waste or hazardous substance as defined in or pursuant to any Environmental Law;
  - (iii) "*Notice*" means any citation, directive, order, claim, litigation, investigation, proceedings, judgment, letter or other communication, written or oral, actual or threatened, from any person, including any governmental agency;
  - (iv) "*Permit*" means any authorization, permit licence, approval or administrative consent issued pursuant to Environmental Law.
- (b) The Licensee will conduct its business and operation on the Land in compliance with all Environmental Laws and all Permits.
  - (c) The Licensee will forthwith notify the City of the occurrence of any of the following and will provide the City with copies of all relevant documentation in connection therewith:
    - (i) a release of a Hazardous Substance on the Land, except as is authorized under Environmental Law;
    - (ii) the receipt by the Licensee of a Notice from any governmental agency of non-compliance pursuant to any Environmental Law, including a Notice of non-compliance respecting a Permit in connection with the Land;
    - (iii) the receipt by the Licensee of a notice of a claim by a third party relating to environmental concerns in connection with the Land; or

- (iv) the receipt by the Licensee of information that indicates that Hazardous Substances are present in or on the Land.
- (d) The Licensee will not permit the storage, treatment or disposal of Hazardous Substances on the Land.
- (e) The Licensee will conduct such investigations, searches, testing, drilling and sampling ("Investigations") as may at any time be required by the City where any reasonable evidence exists that the Licensee's use or occupation of the Land pursuant to this Licence may be introducing or increasing the existence of any Hazardous Substance on the Land. If the Licensee does not complete the Investigations to the satisfaction of the City, the City may take any actions necessary to complete the Investigations, the cost of which actions will be borne by the Licensee.
- (f) If Hazardous Substances are present on or in the Land as a result of the Licensee's use or occupation of the Land pursuant to this Licence, the Licensee will take all necessary action, at the cost of the Licensee to remediate the Land to a level acceptable to the City and to governmental authorities having jurisdiction.
- (g) Prior to the termination of this Licence, the Licensee will conduct all Investigations required by the City where any reasonable evidence exists that the Licensee's use or occupation of the Land pursuant to this Licence has introduced or increased the existence of any Hazardous Substance on or in the Land. The Licensee will provide the result of the Investigations to the City. Where any Hazardous Substance is found on or in the Land as a result of the Licensee's use or occupation of the Land pursuant to this Licence, the Licensee will take all necessary action, at the cost of the Licensee, to remediate the Land to a level acceptable to the City and to governmental authorities having jurisdiction.
- (h) The Licensee will provide to the City satisfactory documentary evidence that all Permits are valid and in good standing as requested by the City from time to time.
- (i) The Licensee will indemnify and save harmless the City, its elected officials, officers, employees, agents and others from and against any and all losses, claims, costs, expenses, damages and liabilities, including all costs of defending or denying the same, and all costs of investigation, monitoring, remedial response, removal, restoration or permit acquisition and including all solicitor's fees and disbursements in connection therewith which at any time may be paid or incurred by or claimed against the City, its elected officials, officers, employees, agents and others arising, directly or indirectly, out of:
  - (i) the Licensee's use or occupancy of the Land which results in the presence, release or increase of any Hazardous Substance on or off-site of the Land;

- (ii) any reasonable action taken by the City with respect to the existence of or remediation for any such Hazardous Substance on or off-site of the Land; or
  - (iii) any reasonable action taken by the City in compliance with any Notice of any governmental authority with respect to the existence of any such Hazardous Substance on or off-site of the Land.
  - (j) Notwithstanding anything else in this Licence, the Licensee shall have no liability relating to contamination resulting solely from the City's use of the Land nor shall the Licensee be required to remediate any environmental concerns which may result solely from the City's use of the Land
22. **Notices** – Any notice or other writing required or permitted to be given to any party shall be sufficiently given if delivered by hand, or if sent by prepaid courier or if transmitted by facsimile to such party:

in the case of a notice to the Licensee, at:

"[ Enter Film company contact information]"

in the case of a notice to the City, at:

**City of Mission**

8645 Stave Lake Street, Mission BC, V2V 4L9

Attention: "[Enter Contact Name]"

Facsimile No. "[Enter Contact Fax Number]"

Email: "[Enter Contact Email Address]"

or at such other address or addresses as the party to whom such notice or other writing is to be given shall have last notified the party giving the notice in the manner provided in this section. Any notice or other writing sent in compliance with this section shall be deemed to have been given and received on the day it is so delivered unless that day is not a business day, in which case the notice shall be deemed to have been given and received on the next day that is a business day.

23. **City May Take Action**

- (a) If the Licensee fails to do any matter required of them under this Agreement, the City is entitled to take all such actions on the Licensee's behalf and at the Licensee's cost as are reasonably necessary to rectify the Licensee's failure, in addition to the City's ability to draw on any security required pursuant to the Agreement.

- (b) The City is in no circumstance liable for not taking such action or its manner of doing so, provided that the City acts reasonably.
- (c) The Licensee shall pay to the City the costs the City incurs pursuant to this provision forthwith upon receipt of an invoice including a 15% administration fee.

24. **General**

- (a) This Agreement will enure to the benefit of and be binding upon the Licensee and its successors, administrators and approved assigns and upon the City and its successors, administrators and assigns.
- (b) Every reference to each party is deemed to include the heirs, executors, administrators, corporate successors, servants, employees, agents, contractors, officers, licensees and invitees of such party, wherever the context so requires or permits.
- (c) Wherever the singular or masculine or neuter is used in this Agreement, the same shall be construed as meaning the plural, the feminine or body corporate where the context or the parties thereto so require.
- (d) The Schedule attached to this Agreement forms part of this Agreement.
- (e) This Agreement constitutes the entire Agreement between the parties and no understanding or agreement, oral or otherwise, exists between the parties with respect to the subject matter of this Agreement except as expressly set out in this Agreement, and this Agreement may not be modified except by subsequent agreement in writing between the parties.
- (f) Time is of the essence of this Agreement.
- (g) The section headings have been inserted for reference only and do not define, limit, alter or enlarge the meaning of any provision of this Agreement.
- (h) The Licensee's use of the Land will under all circumstances be viewed as a licence only and will not create nor be deemed to create any property interest in favour of the Licensee in the Land.
- (i) If any section, subsection, sentence, clause or phrase in this Agreement is for any reason held to be invalid by the decision of a court of competent jurisdiction, the invalid portion is to be severed and the decision that it is invalid does not affect the validity of the remainder of this Agreement, the parties hereby agreeing that they would have entered into the Agreement without the severed portion.
- (j) The parties hereto shall execute and do all such further deeds, acts, things and assurances that may be reasonably required to carry out the intent of this Agreement.

- (k) This Agreement shall be governed by and construed in accordance with the laws of the Province of British Columbia.
- (l) This Agreement may be executed in separate counter parts, each of which will be an original and all of which taken together shall constitute one and the same contract, and any Party hereto may execute this Agreement by signing any such counterpart. Any party may deliver an executed counterpart signature page to this Agreement by facsimile transmission or by email in PDF format.

IN WITNESS WHEREOF the parties have executed this Agreement as of the date first above written.

**City of Mission** )  
by its authorized signatories: )  
 )  
 )  
 )  
 )  
\_\_\_\_\_)  
Mayor )  
 )  
 )  
 )  
\_\_\_\_\_)  
Corporate Officer )

"[Enter Film Company Name]" )  
By its authorized signatories )  
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\_\_\_\_\_)  
Authorized Signatory )  
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\_\_\_\_\_)  
Name )  
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\_\_\_\_\_)  
Authorized Signatory )  
 )  
\_\_\_\_\_)  
Name )



**SCHEDULE "B"**  
**FILM PRODUCTION FEES**

	<b>Effective January 1, 2025</b>
<b>Film Permit Application Fee</b> (non-refundable)	
First 4 locations	\$285.00
Per Additional Location (after 4)	\$100.00
Non-profit, charitable organizations and students	\$50.00
Security Deposit (if applicable) (refundable)	\$5,000.00
Business License Fee (non-refundable)	As per Business Licence Bylaw 3964-2007
Street Use Permit (non-refundable)	As per User Fees and Charges Bylaw 4029-2007
Hydrant Use Permit: Deposit (refundable)	As per User Fees and Charges Bylaw 4029-2007
Fire Rescue Service Inspection Fee (non-refundable)	As per the City's Fire Prevention Bylaw 6258-2023
Fire Liaison Officer	Time and materials (includes equipment) as set out in the Inter Agency Operational Procedures and Reimbursement Rates Manual
Municipal Vehicles / Staff Assistance Costs (Security Deposit Required)	Costs calculated by type of equipment and staff required, plus 15% administration fee
City Buildings and Facilities Charge for Parks, Recreation and Culture rentals and use of Municipal Parks - Security required	Individually priced based on equipment and staff required as per applicable bylaws
Licence of Use Fee - Interior (Per Day)	\$1,000.00
Licence of Use Fee - Exterior (Per Day)	\$750.00
Licence of Use Cancellation Fee	\$100.00
City Owned Fee Simple Lands other than municipal parks:	
License of Use Fee - Parking (Per Day)	\$500.00
Licence of Use Fee (Per Day)	\$1,000.00
Licence of Use Cancellation Fee	\$100.00
Building Permits	As per Building Bylaw 3590-2003
Sign Permits	As per Sign Bylaw 1662-1997

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Lands within Municipal Forest (TFL26) - excluding  
Recreational Sites and Florence Lake Forest Service Road:

Licence of Use Fee (Per Day)	\$1,250.00
Licence of Use Cancellation Fee	\$100.00

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Set up and Demobilization per day for filming	\$200.00
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Forestry services required to assist on filming prep work i.e.: road grading, hazard tree removal, other	Individually priced based on equipment and staff required
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Key Deposit (refundable)	As per User Fees and Charges Bylaw 4029-2007
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Trees for Filming Purposes	As per User Fees and Charges Bylaw 4029-2007
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\*GST is added to all fees

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